

WATER SAFETY

QUALITY AREA 2 | ELAA version 1.0



PURPOSE

This policy will outline the procedures for managing water safety, including safety during any water-based activities at Denzil Don Kindergarten.



POLICY STATEMENT

VALUES

Denzil Don Kindergarten is committed to:

- the safety, health, and wellbeing of children. All water-based activities will be adequately supervised, and no child will be left unattended when in proximity to water
- ensuring that the approved provider, educators, and all other staff are aware of their roles and responsibilities in relation to water safety
- providing opportunities for children to explore their natural environment, including through water play
- ensuring that children are protected from the risks associated with drowning or non-fatal drowning
- ensuring curriculum planning incorporates water safety awareness
- providing information about water safety to educators, staff, parents/guardians, volunteers, and others at the service.

SCOPE

This policy applies to staff, students, volunteers, visitors, parents/carers, children, and others attending programs and activities at Denzil Don Kindergarten, including offsite excursions.

RESPONSIBILITIES	Approved provider and persons with management or control	Nominated supervisor and persons in day-to-day charge	Early childhood teachers, educators, and all other staff	Parents/guardians	Contractors, volunteers, and students
R indicates legislation requirement and should not be deleted.					
Ensuring that obligations under <i>the Education and Care Services National Law and National Regulations</i> are met	R	√	√		√
Ensuring parents/carers are informed of the <i>Water Safety Policy</i> on enrolment (<i>Regulation 168(2)(a)(iii), 171</i>)	R	√	√		√

Assisting the approved provider to implement the <i>Water Safety Policy (Regulation 170)</i>		R	√		√
Ensuring that adequate supervision is (<i>refer to Definitions</i>) provided with consideration of the age and developmental needs of children undertaking water activities (including ratios) (<i>National Law: Section 165, Regulation 115</i>)	R	√	√		√
Adjusting supervision strategies to suit the activities being undertaken (<i>refer to Supervision of Children Policy</i>)		√	√		√
Ensuring a risk assessment is undertaken, and water hazards and risks associated with water-based activities are considered both at the service and before undertaking excursions and other offsite events (<i>National Law: Section 16, Regulation 101</i>)	R	√	√		√
Conducting a risk assessment in relation to any water hazards on or near the premises that may be accessible to children (<i>National Law: Section 165</i>)	R	√	√		√
Ensuring permission is obtained from parents/carers for an excursion to a location where there is a water hazard (<i>Regulation 102</i>) (<i>refer to Excursions and Service Events Policy</i>)	R	√	√		√
Ensuring increased levels of supervision for an excursion to a location where there is a water hazard (<i>refer to Supervision of Children Policy</i>) (<i>National Law: Section 165</i>)	R	√	√		√
Conducting regular safety checks of the service premises (<i>refer to Occupational Health and Safety Policy</i>) (<i>National Law: Section 167</i>)	R	R	√		√
Ensuring doors, gates, and other barriers restricting access to water hazards are always closed, and fences are kept clear at all times (<i>National Law: Section 167</i>)	R	R	√	√	√
Ensuring that containers of water are sealed with child-proof lids (<i>National Law: Section 167</i>)	R	R	√		√
Ensuring water play containers, portable water troughs, and other containers holding water are emptied immediately after each use and stored in a manner that prevents the collection of water when not in use (<i>National Law: Section 167</i>)	R	R	√		√
Checking the outdoor learning environment at the beginning and end of each day for puddles or filled containers that could pose a potential risk to children after rain (<i>National Law: Section 167</i>)	R	R	√		√
Ensuring any water hazards that are not able to be adequately supervised are isolated from children by a child-resistant barrier or fence (particularly large bodies of water including swimming pools, rivers, ponds, etc.) (<i>National Law: Section 167</i>)	R	R	√		√
Ensuring that an educator with a current approved first aid qualification (<i>refer to Definitions</i>) is in attendance and immediately available at all times children are being educated and cared for by the service (<i>Regulation 136</i>)	R	√			
Ensuring that all educators' current approved first aid qualifications meet the requirements of the National Regulations and are approved by ACECQA (<i>refer to Administration of First Aid Policy</i>) (<i>Regulation 136</i>)	R	√			

Ensuring that details of current approved first aid qualifications (<i>refer to Definitions</i>) are filed with each staff member's record	R	√			
Reporting serious incidents (<i>refer to Definitions</i>) to DET (<i>Regulation 174, 175</i>)	R	√			
Informing the approved provider immediately if any serious or notifiable incidents (<i>refer to Definitions</i>) occur at the service.		√	√		√
Reporting notifiable incidents (<i>refer to Definitions</i>) to WorkSafe Victoria	R	√			
Providing current information to families about water safety		√	√		√
Providing water safety education and information as a part of the service's program		√	√		√



BACKGROUND AND LEGISLATION

BACKGROUND

The supervision and safety of children with and around water is of paramount importance.

Learning spaces and environments should offer an array of possibilities and connect children with natural materials. Water is one experience that offers children sensory-rich, open-ended experiences that engage their curiosity and imagination. Children may encounter these resources in the service environment and when on excursions. These experiences, especially those conducted with and near water, must be carefully supervised, ensuring the safety of children and adults. Educators must remain vigilant in their supervision of children in and around water and alert to potential risks in everyday practice in the learning environment.

Water safety relates to access to water in the building, outdoor spaces, or on excursions and to the availability of drinking water for children. It is important for services to have comprehensive risk assessments that consider any water hazards and associated risks, including water-based activities and excursions near water. The service's policy and procedures should outline quality practices relating to water safety that align with the NQS.

Drowning is a leading cause of death for children in Victoria, with infants and toddlers the group most at risk. Non-fatal drowning incidents can result in permanent brain damage and disability. Knowledge of potential hazards associated with water will assist educators in providing a safe, stimulating environment for preschool children.

Drowning hazards include large bodies of water such as swimming pools, rivers, creeks, dams, and ponds. Smaller bodies of water, including water containers and poor drainage, which allows water to collect, can also present drowning hazards for young children. Children can drown in as little as a few centimetres of water.

Keep Watch is a public education program of the Royal Life Saving Society – Australia, aimed at preventing drowning deaths of children under five years of age. The program has four key actions:

- **supervise** children constantly around water
- **restrict access** to water hazards by using child-proof barriers and fences
- provide **water awareness** training to children
- **resuscitation** saves lives – ensure that staff have completed current first aid training

LEGISLATION AND STANDARDS

Relevant legislation and standards include but are not limited to:

- Child Wellbeing and Safety Act 2005 (Vic)
- Education and Care Services National Law Act 2010
- Education and Care Services National Regulations 2011

- National Quality Standard, Quality Area 2: Children’s Health and Safety

The most current amendments to listed legislation can be found at:

- Victorian Legislation – Victorian Law Today: www.legislation.vic.gov.au
- Commonwealth Legislation – Federal Register of Legislation: www.legislation.gov.au



DEFINITIONS

The terms defined in this section relate specifically to this policy. Refer to the Definitions file on the kindergarten website for regularly used terms.

Hazard: a source or situation with potential harm in terms of human injury or ill health, damage to property, damage to the environment, or a combination of these.

Water hazard: (in relation to this policy) can lead to drowning or non-fatal drowning incidences. Drowning hazards include large bodies of water such as swimming pools, rivers, creeks, dams, and ponds. Smaller bodies of water, including water containers, pet water bowls, and poor drainage, which allow water to collect, can also present drowning hazards for young children.



SOURCES AND RELATED POLICIES

SOURCES

- FUSE: www.fuse.education.vic.gov.au
- Kidsafe – Water Safety Fact Sheet: www.kidsafevic.com.au
- Life Saving Victoria - School Swimming and Water Safety Toolkit: www.lsv.com.au/toolkit/
- Royal Life Saving Society – Australia: www.royallifesaving.com.au
- Water Safety Victoria – Water Safety Guide: *Play it Safe by the Water*: www.watersafety.vic.gov.au

RELATED POLICIES

- Administration of First Aid
- Child Safe Environment and Wellbeing
- Emergency and Evacuation
- Excursions and Service Events
- Nutrition, Oral Health and Active Play
- Incident, Injury, Trauma and Illness
- Occupational Health and Safety
- Supervision of Children

EVALUATION

To assess whether the values and purposes of the policy have been achieved, the approved provider will:

- regularly seek feedback from educators, staff, parents/guardians, children, management, and all affected by the policy regarding its effectiveness
- monitor the implementation, compliance, complaints, and incidents in relation to this policy
- keep the policy up to date with current legislation, research, policy and best practice
- revise the policy and procedures as part of the service’s policy review cycle or as required



- notifying all stakeholders affected by this policy at least 14 days before making any significant changes to this policy or its procedures, unless a lesser period is necessary due to risk ([Regulation 172 \(2\)](#)).



ATTACHMENTS

- NIL



AUTHORISATION

This policy was adopted by the approved provider of Denzil Don Kindergarten on 14/11/2023.

REVIEW DATE: 14 / NOVEMBER / 2025
